

PLEASE COMPLETE ALL FOUR SECTIONS

COMPANY TO BE LIMITED BY GUARANTEE

SECTION 1 – COMPANY DETAILS

Company Name:

Please advise on the use or otherwise of the word "Limited."

Registered Office Address:

SIC Code:

Same Day Service (cost an additional £100) Normal Service

Money Laundering Statement

Please note that where you are acting for another person to form this company, Stanley Davis Group Ltd (SDG) is relying on you to have completed your due diligence and to have established the identity of your client in accordance with the requirements of the Money Laundering Regulations 2017. You further confirm that you are aware of and hereby consent to SDG relying upon the due diligence measures that you have undertaken and agree that should SDG request a copy of any of the verification documents or records that you have obtained, that you shall supply these to SDG, without question and in a timely manner.

SECTION 2 – DIRECTORS AND SECRETARY DETAILS

NB: If this company is to be a CHARITY, 2 directors and 2 members (they can be the same individuals) must be appointed on incorporation.

| | |
|--|------------------------------------|
| Director(s) and Secretary: | |
| Note: Private companies do not need a secretary and require only one director that is not a company | |
| <input type="checkbox"/> Director | <input type="checkbox"/> Secretary |
| Title: | |
| Forename(s): | |
| Surname: | |
| Name of Corporate officer (If applicable): | |
| Name of Authorised signatory for corporate (If applicable): | |
| Registration Number for this Corporate Entity (If applicable): | |
| Date of Birth*: | |
| Nationality*: | |
| Occupation*: | |
| Residential Address: | Service Address (if applicable): |
| | |
| | |
| | |
| Post Code | Post Code |
| Consent to Act <input type="checkbox"/> I confirm that the person named above has consented to act in the position(s) indicated above | |
| Confirmed by: (Please enter the name of person completing the form) | |

* Directors only to complete

| | |
|--|----------------------------------|
| Director(s) | |
| Title: | |
| Forename(s): | |
| Surname: | |
| Name of Corporate officer (If applicable): | |
| Name of Authorised signatory for corporate (If applicable): | |
| Registration Number for this Corporate Entity (If applicable): | |
| Date of Birth*: | |
| Nationality*: | |
| Occupation*: | |
| Residential Address: | Service Address (if applicable): |
| | |
| | |
| | |
| Post Code | Post Code |
| Consent to Act <input type="checkbox"/> I confirm that the person named above has consented to act in the position(s) indicated above | |
| Confirmed by: (Please enter the name of person completing the form) | |

*** Directors only to complete**

| | |
|--|----------------------------------|
| Director(s) | |
| Title: | |
| Forename(s): | |
| Surname: | |
| Name of Corporate officer (If applicable): | |
| Name of Authorised signatory for corporate (If applicable): | |
| Registration Number for this Corporate Entity (If applicable): | |
| Date of Birth*: | |
| Nationality*: | |
| Occupation*: | |
| Residential Address: | Service Address (if applicable): |
| | |
| | |
| | |
| Post Code | Post Code |
| Consent to Act <input type="checkbox"/> I confirm that the person named above has consented to act in the position(s) indicated above | |
| Confirmed by: (Please enter the name of person completing the form) | |

SECTION 4 – PSC DETAILS

SECTION 3 – MEMBER/GUARANTOR DETAILS

| | |
|--|--|
| Member/Guarantor: | |
| Title: | |
| Forename(s): | |
| Surname: | |
| Name of Corporate officer (If applicable): | |
| Name of Authorised signatory for corporate (If applicable): | |
| Residential or Service Address: | |
| | |
| | |
| | |
| Post Code | |
| Personal Authentication Details (Please complete any three): | |
| The first 3 letters of town of birth: | |
| The last three digits of telephone number: | |
| Last 3 characters of NI number: | |
| The last three digits of passport number | |
| The first three letters of mother's maiden name | |
| The first three letters of father's first forename | |

| | |
|--|--|
| Member/Guarantor: | |
| Title: | |
| Forename(s): | |
| Surname: | |
| Name of Corporate officer (If applicable): | |
| Name of Authorised signatory for corporate (If applicable): | |
| Residential or Service Address: | |
| | |
| | |
| | |
| Post Code | |
| Personal Authentication Details (Please complete any three): | |
| The first 3 letters of town of birth: | |
| The last three digits of telephone number: | |
| Last 3 characters of NI number: | |
| The last three digits of passport number | |
| The first three letters of mother's maiden name | |
| The first three letters of father's first forename | |

Persons with Significant Control (PSC)

A PSC is a person or relevant legal entity (such as a company) who has significant influence or control over the company. Most small companies will have at least one person with significant control (PSC). For example, if a subscriber (initial guarantor) of the Company holds more than 25% of the voting rights, they will be a PSC of the Company. (Guidance can be found at <https://www.gov.uk/government/publications/guidance-to-the-people-with-significant-control-requirements-for-companies-and-limited-liability-partnerships>)

- If you are the sole guarantor and hold 100% of the voting rights, please go to box 1.
- If there is more than 1 guarantor, holding more than 25% of the voting rights, please go to box 2.
- If there is no registrable person or registrable relevant legal entity in relation to the company please go to box 3.

Please select and confirm either of the following statements:

1. I confirm that I hold 100% of the voting rights in the company. Please use my details as shown above to register me as the PSC.
2. I/we confirm that we individually hold more than 25% of the voting rights in the company.

| Name | % of voting rights held |
|------|-------------------------|
| | |
| | |
| | |

Please use the details shown in Section 3 above to register us as the PSC.

3. The company knows or has reasonable cause to believe that there is no registrable person or registrable relevant legal entity in relation to the company.

*All orders placed with us are subject to our standard **Terms & Conditions** and **Privacy Notice**, available to view on our website. In particular, by placing an order you are confirming that you have the consent of any data subject whose details are included therein to pass such details to us for the purpose of fulfilling your instruction*

Confirmed by: _____

(Please enter the name of the person completing this form)